

GLOBAL VILLAGE STALL APPLICATION FAQs

THE SELECTION PROCESS

Selection is not guaranteed. Traders who have attended WOMAD NZ previously are not automatically accepted. Please ensure you have completed the Power and Food License details to ensure your application can be considered. All applications are revised and considered. We strive to maintain a variety of unique and interesting stalls and retain a high standard of quality so that the Global Village experience remains a fresh and exciting one. There are a growing number of applicants every year, please don't be disappointed if you don't get accepted

Due to the large volume of applications received we ask that you do not email or call the office for updates. You will be advised by email of the outcome of your application.

KEY DATES 2022/2023

- 24 September - Applications close
- 26 October - Applicants accepted/declined notification

SUCCESSFUL APPLICANTS

- 12 November - Stall holder contracts sent
- 26 November - Signed contracts to be returned
- 26 November - Invoices issued
- 17 December - Payment required
- 28 January - Confirmation of site passes
- 28 January - Remainder of stall fee payable
- 4 March – No changes to camping requests will be accepted
- 20 April bond payments refunded

STALL TYPES - THERE ARE TWO MAIN TYPES OF STALLS FOOD AND RETAIL.

FOOD	
What do I get with my stall? <ul style="list-style-type: none"> • Allocated space • An erected tent with sides • One supply of 32 amps of power in a 10-amp outlet (see electricity question) • 1 x Global Village stall holder vehicle pass • Stall holder site passes • Shared chiller space • Refundable bond • Public liability insurance from 17th-19^h March 2023. The cover is up to \$2,000,000 with an excess payable of \$500 	
STANDARD FOOD TRADER	PRICE
OPTION 1 food; coffee or specialised drinks (non-alcoholic) Size: 3m x 3m site Passes: Opt 1) 5 x 3-day festival only OR Opt 2) 5 x Friday, 5x Saturday, 5 x Sunday Includes refundable bond fee of \$400 + GST	\$2,334.20 +GST
OPTION 2 food; coffee or specialised drinks (non-alcoholic) Size: 3m x 6m site Passes: Opt 1) 8 x 3-day festival only OR Opt 2) 8 x Friday, 8 x Saturday, 8 x Sunday Includes refundable bond fee of \$400 + GST	\$3,025.00 +GST
OPTION 3 Standard food Size: 3x3 corner sites in main food court Passes: Opt 1) 5 x 3-day festival only OR Opt 2) 5 x Friday, 5x Saturday, 5 x Sunday Includes refundable bond fee of \$400 + GST	\$2,669.70 +GST
OPTION 4 Standard food Size: 3 x 3m front row main food court entrance OR the Relax and snack area next to main food court Passes: Opt 1) 5 x 3-day festival only OR Opt 2) 5 x Friday, 5x Saturday, 5 x Sunday Includes refundable bond fee of \$400 + GST	\$2,504.70 +GST
FOOD TRUCK/CARAVAN TRADER	PRICE

<p>What do I get with my stall?</p> <ul style="list-style-type: none"> Allocated food truck/caravan space One supply of 32 amps of power in a 10-amp outlet (see Electricity question) 1 x Global Village stall holder vehicle pass Stall holder site passes Shared chiller space Public liability insurance from 17th-19th March 2023. The cover is up to \$2,000,000 with an excess payable of \$500 	
<p>OPTION 5 catering caravan space (caravan supplied by trader) Size: SMALL maximum length 4.5m including towbar Passes: Opt 1) 5 x 3-day festival only OR Opt 2) 5 x Friday, 5x Saturday, 5 x Sunday Includes refundable bond fee of \$400 + GST</p>	\$2,334.20 +GST
<p>OPTION 6 catering caravan space (caravan supplied by trader) Size: LARGE maximum length 6.5m including towbar Passes: Opt 1) 8 x 3-day festival only OR Opt 2) 8 x Friday, 8x Saturday, 8x Sunday Includes refundable bond fee of \$400 + GST</p>	\$3,555.20 +GST
SPECIALIST FOOD TRADER	PRICE
<p>OPTION 7 – ONE SITE ONLY – CENTRAL HIGH TRAFFIC AND HIGH-PROFILE SITE 10m x 10m (minimum) individual site (100m2) includes eight site passes, an area for food preparation and sale, as well as table and seating areas of exclusive use. Standard electricity and water provided. A proposal is requested for the "concept" and may include decoration and theming - all furniture and fittings is the responsibility of the trader.</p>	\$4,419.80 +GST

RETAIL	
<p>What do I get with my stall?</p> <ul style="list-style-type: none"> Allocated space An erected tent with sides One supply of 5 amps of power 1 x Global Village stall holder vehicle pass Stall holder site passes Refundable bond Public liability insurance from 17th-19th March 2023. The cover is up to \$2,000,000 with an excess payable of \$500 	
STANDARD RETAIL TRADER	PRICE
<p>OPTION 1 Standard craft/merchandise Size: 3m x 3m site Passes: Opt 1) 3 x 3 day festival only OR Opt 2) 3 x Friday, 3 x Saturday, 3 x Sunday Includes refundable bond fee of \$200 + GST</p>	\$1811.70 +GST
<p>OPTION 2 Standard craft/merchandise Size: 6m x 3m site Passes: Opt 1) 5 x 3 day festival only OR Opt 2) 5 x Friday, 5x Saturday, 5 x Sunday Includes refundable bond fee of \$200 + GST</p>	\$2,702.70 +GST
<p>OPTION 3 Services stall (hair, makeup, nail artists) Services only, not products sold. Size: 3m x 3m site (9m2) Passes: Opt 1) 5 x 3 day festival only OR Opt 2) 5 x Friday, 5x Saturday, 5 x Sunday Includes refundable bond fee of \$200 + GST This option is only available to approved traders who fit the criteria. Only 4 stalls available.</p>	\$1,355.20 +GST
<p>OPTION 4 - Boutique trader stalls (max of 8 stalls available) Size: 2m x 2m site Passes: Opt 1) 3 x 3 day festival only OR Opt 2) 3 x Friday, 3 x Saturday, 3 x Sunday Includes refundable bond fee of \$200 + GST This option is only available to approved traders who fit the criteria.</p>	\$700.70 +GST
<p>OPTION 5 - Sustainable craft/merchandise Size: 3m x 3m site Passes: Opt 1) 3 x 3 day festival only OR Opt 2) 3 x Friday, 3 x Saturday, 3 x Sunday Includes refundable bond fee of \$200 + GST This option is only available to approved sustainable traders.</p>	\$700.70 +GST
<p>OPTION 6 - Village of Wellness stall Size: 3m x 3m (9m2) Passes: Opt 1) 3 x 3 day festival only OR Opt 2) 3 x Friday, 3 x Saturday, 3 x Sunday Includes refundable bond fee of \$200 + GST</p>	\$700.70 +GST
<p>OPTION 7 - Charities GATE COLLECTION ONLY, does not include passes to the festival This option is only available to registered charities.</p>	No Charge

FESTIVAL OPERATING HOURS

Stall holders are required to keep their stalls open and trading during the following hours;

- Friday 17 March 2023, 4pm until the end of the last stage performance of the day
- Saturday 18 March, 2023, 11am until the end of the last stage performance of the day
- Sunday 19 March, 2023, 11am until the end of the last stage performance of the day

VEHICLE ACCESS HOURS

- Friday 17 March 2023, 6.30am until 2pm (no access after this time), vehicles removed by 3pm
- Saturday 18 March, 2023, 6.30am until 10.00am (no access after this time), vehicles removed by 10.30am
- Sunday 19 March, 2023, 6.30am until 10.00am (no access after this time), vehicles removed by 10.30am

The site operates a **one-way** traffic system.

Entry access is from Gate D: Brooklands Drive (off Brooklands Road)

Exit from site is via Gate C: Kaimata Street

YES, YOU CAN	NO, YOU CAN'T
<p>YES, you can buy extra stall holder passes for staff https://www.womad.co.nz/tickets/</p> <p>YES, electricity is supplied by WOMAD.</p> <p>YES, you can get additional electricity for \$100+gst</p> <p>YES, all equipment must be tag tested</p> <p>YES, all traders will have a health & safety briefing during set up Friday.</p> <p>YES, stall holder vehicles will be allowed on to site to unload each day</p> <p>YES, you will receive a stall holder vehicle pass that includes parking for one vehicle</p> <p>YES, you must have the appropriate fire extinguisher and fire blanket check fireandemergency.nz/home-and-community-fire-safety/fire-extinguishers/</p> <p>YES, there is a limit of 90kg of gas onsite at any time</p> <p>YES, caravan traders must show their Gas WOF</p> <p>YES, there is shared chiller space provided for food traders.</p> <p>YES, all traders must comply by our Zero Waste terms</p> <p>YES, you are allowed glass bottles and jars that have catering supplies</p> <p>YES, (#1 in recycle triangle) PET plastic soft drink/fruit juice bottles are allowed</p> <p>YES, (#2 inside recycle triangle) HDPE plastic milk bottles and cleaning liquid bottles are allowed</p> <p>YES, (#5 in recycle triangle) PP Clear plastic drinking glasses are allowed</p> <p>YES, to plain paper- newsprint, plain packaging</p> <p>YES, to cardboard, boxes, plates, egg cartons and trays</p> <p>YES, you can buy Thursday festival camping tickets</p> <p>YES, your bond may be refunded if your site is left clean, tidy and undamaged</p> <p>YES, you need to bring your own lighting and electrical equipment</p> <p>YES, you MUST stay open in the evening even if you run out of food</p>	<p>NO, choosing where you want to be placed</p> <p>NO, late payments are not accepted</p> <p>NO, stalls to operate after the last stage performance</p> <p>NO, extra equipment you haven't told us about cannot be brought on to site</p> <p>NO, extra people you haven't bought tickets for cannot be brought on to site</p> <p>NO, we don't supply electrical equipment, light fittings, extension leads, or multi boxes</p> <p>NO, you don't need public liability insurance. It is part of your fee</p> <p>NO, chiller trailers are allowed on site.</p> <p>NO, you can't sell: Alcohol, Water, Party pills, Synthetic cannabis, E-cigarettes, Tobacco/Cigarettes or any type of smoking product</p> <p>NO, you can't store empty gas bottles at your site</p> <p>NO, you can't sell food products in glass</p> <p>NO, no tetra paks – must be taken off site by you</p> <p>NO, cardboard milk or soy/almond cartons</p> <p>NO, environmentally harmful cleaners</p> <p>NO, plastic cups/lids without a recycle triangle</p> <p>NO, Flash or strobe lights</p> <p>NO, music can't be played at your stall</p> <p>NO, you can't camp beside your stall</p> <p>NO, your bond is not paid back in cash at the end of the festival</p> <p>NO, you can't leave left over food onsite</p> <p>NO, you can't damage the grass by pouring food liquids onto it</p>

ZERO WASTE @ WOMAD NZ

WOMAD NZ is committed to ensuring that the festival operates in an environmentally sustainable way through our successful Zero Waste programme. This is done by managing by what's brought on to site therefore minimizing waste. All food, drink and retail products sold throughout the festival need to be served and where possible presented in RECYCLABLE, REUSABLE, BIODEGRADABLE or COMPOSTABLE containers or packaging. If your application is accepted, you will be provided with our approved **Vendor Packaging Framework** which must be adhered to for all packaging brought on site.

Vendor Packaging Framework

For disposal at windrow facilities in Taranaki

PLA: industrially compostable plastic made of Poly-lactic Acid which is unable to be composted in Taranaki. PLA clear cups and cutlery are NOT permitted at WOMAD NZ.

The vendor packaging framework (VPF) exists to ensure WOMAD can achieve the best waste diversion from landfill possible. The vendor packaging framework contains a definition of permitted and not-permitted items which can be used in selling food to the public.

In the past products may have been used that are “biodegradable/compostable” plastic, these products are no longer be acceptable. Please refer to the below types of products when planning your packaging for food service.

It is possible that a product exists which could be permitted, however they are not in this document. If a vendor believes that they have a product which would be suitable, but is not listed in the VPF, please contact our team on mblackman@womad.co.nz

Terminology explanations

Compostable: able to be composted in a composting environment, broken down by microbes and turned into soil

Biodegradable: similar to compostable but can be broken down in other ways e.g. the ocean and is not referring to the product’s ability to be turned into soil in a composting environment

Degradable: can degrade in an environment (e.g. everything is degradable, we are degrading right now)

Your local packaging suppliers:

- Harris Ishikawa at Ecoware harris@ecoware.co.nz
- Kevin Graham at Friendlypak kevin@friendlypak.co.nz
- Mervin Khoo at Bidfood Mervin.Khoo@bidfood.co.nz
- Leonie Radcliffe At Pack Centre leonie@psoffice.co.nz

PRODUCTS WHICH CAN CAUSE ISSUES



The Clam While these clams are made of an acceptable material for processing locally, they cause contamination issues when the public hide other non-compostable items inside, close the lid and dispose of.

Why is contamination an issue? - This one little clam could have bottle tops, hand-wipes, plastic or even nappies inside it. If this contaminated clam makes its way into the composting waste stream and gets accidentally composted, those products could make their way into the soil that is sold to grow food in.

What is the alternative? An open plate or even a clam ripped in half. If the customer needs to take their product away home, then a clam is suitable.

See the following pages for **Products that are**, and **Products that are NOT Accepted**

PRODUCTS that are ACCEPTED

Cutlery: Wooden Cutlery Pine Cutlery is the easiest to break down in composting environments

- Knives
- Forks
- Spoons
- Chopsticks



Cups: These cups look very similar to regular coffee cups but have a thin plant-based PLA lining instead of the plastic lining. They will break down in commercial composting environments



Hot and cold drinks



Containers: single wall plant-based PLA for hot or cold

- Ice cream, Salads, Soups, Noodles

Potatopak products are made from potatoes and are a kiwi innovation they break down readily and easily when exposed to any sort of water-based moisture. Suitable for dry products or oil-based products. Not suitable for salad due to moisture content. They come in a range of colours. The colour comes from edible food colouring.

Plates/Bowls: sugar cane or “bagasse” Plate. Also comes in bowls, clams and most shapes of food servery packaging in a variety of sizes. Made from sugar cane pressed fibres and look a bit like cardboard



Straws: straws made from food grade recycled paper and can be found at most packaging retailers



Napkins: Recycled paper napkins, natural coloured



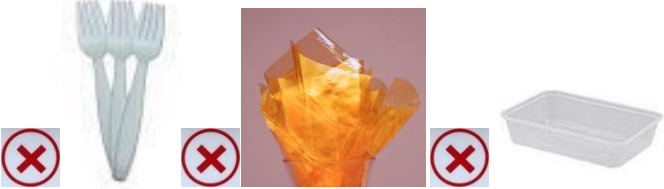
Cones, Wraps and Pouches, boxes and cardboard trays, Pine or Bamboo boats/plate/trays, Paper bags



- Cones are made from a quality board
- grease resistant
- suitable for chilled or frozen contents
- suitable for high and mild grease contents
- easy to handle, nest to store
- Hot and crispy pouch specially designed compostable pouches to keep burgers/sandwiches hot
- Sandwich wrap with **vegetable** wax coated paper
- Noodle or salad shallow box with water-based lining, completely compostable- hot or cold foods
- Cardboard trays with no lining
- Pizza boxes also ok
- Only boxes with no lining
- Pine or bamboo boats come in a range of sizes, and shapes
- Paper bags with handle, suitable single use
- Made from recycled paper

Products NOT accepted

Plastic Cutlery or plates Cellophane Plastics



This block shows three types of plastic items that are not accepted: a set of blue plastic cutlery, a piece of orange cellophane wrap, and a white plastic container. Each item is accompanied by a red 'X' mark in a circle, indicating it is not accepted.

Biodegradable or Degradable plastic, Glad Wrap & Cardboard boxes with paraffin waxed or plastic lining



This block shows four types of packaging materials that are not accepted: a white plastic bottle labeled '100% DEGRADABLE', a bag of 'biodegradable' material, a roll of white Glad Wrap, and a purple cardboard box labeled 'ICE CREAM'. Each item is accompanied by a red 'X' mark in a circle, indicating it is not accepted.

Other PLA or 'compostable' plastic including compostable plastic cutlery, plastic straws,
Dirty aluminium foil, Polystyrene foam



This block shows four types of items that are not accepted: a clear plastic cup, a set of white plastic straws, a piece of dirty aluminium foil, and a white polystyrene foam plate. Each item is accompanied by a red 'X' mark in a circle, indicating it is not accepted.

Skewers and cocktail knots
These can be a health and safety risk for waste staff when moving the waste around and sorting the product.



This block shows three types of items that are not accepted: a set of metal skewers, a set of wooden cocktail sticks, and a wooden cocktail knot. Each item is accompanied by a red 'X' mark in a circle, indicating it is not accepted. A text warning states: "These can be a health and safety risk for waste staff when moving the waste around and sorting the product."